

**TUESDAY, MAY 7, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 7, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from April 30, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 7, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$216,561.58 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 7, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$90,669.97 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

**\$30,384.32 – 651.6050.5901 – Other Expense Unclaimed Money – Auditor**

**\$325,293.00 – 202.3011.5401 – Contract Services Permissive Tax Roads – Engineer**

**\$2,426.40 – 108.2046.5102 – Salary DARE Sheriff – Sheriff**

**\$35.20 – 108.2046.5202 – Medicare DARE Sheriff – Sheriff**

**\$439.20 – 108.2046.5212 – PERS LE DARE Sheriff - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 15 dogs. There were 7 visitors to the shelter last week and 2 volunteers.
- The cap for the new truck is scheduled for two weeks out and lights are on order.
- A few events are scheduled in the community.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Upgrading desktops to Windows 11
- Adding microphone to Courtroom AV update – Some progress made. Call planned with vendors involved.
- Recorder – Images delayed in copy to website. Worked with Mark and GovOS to resolve the problem. Mr. Adkins is still unsure who owns the server in question. Ticket #ECT83044509
- Recorder Server being replaced Wednesday.
- Building Replacement Server for Engineer Department
- Ticket in with Spectrum regarding inability to connect with OHLEG.ORG
- Evaluating Automox as a possible replacement for PDQ Deploy, PDQ Inventory and Beyond Trust - Thursday
- Mr. Adkins has a call with Matt Rye of Central Square at 11:00. List of concerns was sent to Mr. Rye. Suggesting a re-look at quotes to be completed in order to maintain the business.
- Fiber was pulled in at the SO. Ruff install termination to happen soon after.
- Call is planned with Attorney General Deputy CIO, Meraki and possibly Spectrum tomorrow at 10:00.

**In the Matter of**  
**Report Provided by Mike Sherron:**

The following is a summary of the report provided by Mike Sherron, EMA Director.

- This week Circleville Water Department Cyber Assessment, Ohio Homeland Security Critical, Infrastructure Meeting, Webinar on Emergency Alerting and Lithium-Ion Battery Response Training.

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- Next week EMA Central Sector Directors' Meeting, Prison Escape Exercise, Instructor Training, Rickenbacker Air Show Planning Meeting and Fire Chiefs' Meeting.
- General Information
  - Run card project continuing
  - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
  - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
  - County Fair. Will be developing a Fairgrounds drone policy for your review in the coming weeks.
  - School safety plans – Met with PCSO to discuss concerns with the submitted plans. Working to develop a training for SROs in conjunction with the Ohio School Safety Center (OSSC) and clear up some misinformation.
  - Counter UAS training was excellent. Full brief next week.
  - Flew drone on Monday to provide aerial photographs for the investigation of the crash in Mt. Sterling involving South Bloomfield Police Officer pursuing a suspect from a BOLO from Ross County.
  - Monday afternoon a tractor trailer punctured a fuel tank near DuPont. The plant's ERT and Pickaway Twp FD responded and contained the spill. Ohio EPA was notified.
- EMA Projects
  - Futurity Orion Software – working with vendor to develop some enhanced capabilities.
  - Capital Budget Item – Devices for damage assessment arrived on Friday and are being processed by IT for device management.
  - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE.
  - Excess Equipment: Working to distribute portable radios to departments who can use them for trade-in credit on new equipment.
  - Replacement of ARES repeaters with County-owned equipment – getting quotes.
  - Submitted Circleville PSAP documents for submission to Ohio 911 Program Office awaiting review from the State.
  - 911 Final Plan was submitted to the Ohio Program Office. Received and approved. Distributed to the villages, city, and townships for concurrence.
  - Working with CDC of Ohio to develop an application for CDBG funding of storm shelters in our low to moderate income mobile home parks.
- Issues requiring Commissioners Support/Notification: None

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: May 14<sup>th</sup> Agenda
  - Replat Lots 3 & 4 in Northwood Park Subdivision Section No. 1
  - ROW Dedication, Duvall Road for Storage Container Lot
  - Pickaway Township Rezoning Application – Pewamo
  - Replat Circleville Crossing
- Outstanding Plats:
  - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
- Lot Splits:
  - Approved 4 lot splits in the last week, 6 open applications currently.
- CDBG: Applications

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed for the week. Fraudulent unemployment claims remain at 2 and 2 legit claims for 2024.
- GovDeals: Developmental Disabilities is remodeling, and maintenance is picking up furniture items (furniture, desks, office pods, tables and more). Pending posting or relocation to other departments. The

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airport had an old Chevy Trailblazer that was not drivable and will be posted. The old Maintenance truck has been taken out of service and will be posted. The old Dog Shelter truck possibly to be designated to the Airport or Govdeals. Commissioners authorized to designate to the airport once the new Dog Shelter truck is 100% complete.

- One new hire packet was sent out last week (DD). A total of 40 new hire packets have been handed out in 2024. The part-time custodial positions were posted with one applicant (former terminated employee) and one interview pending. Full-time custodial position posted with no applicants. Dog Shelter Kennel Attendant position posted with six applications received with three interviews pending. EMA Communications Technician Position re-posted with no applicants received.
- Maintenance:
  - Tower Decommissions- both towers completed. Starting process to sell SR 56 /Salem Road tower property. Working on zoning and legal description.
  - Plumbing and HVAC repairs across the county continue.
  - Annex Fire alarm System plans finally approved. Building Department permits have been issued and installation set to start next week.
  - Jail:
    - Main water valve broke last Tuesday in PCSO basement. Emergency repairs completed.
    - Repairing PCSO sprinkler system (attic on office side).
    - Repairing underground sprinkler valve – Thursday at 9:00 p.m.
    - HVAC in operational at PCSO – repairs to be completed this week.
  - Koorsen completing sprinkler and smoke inspections.
- Miscellaneous:
  - Radio tower radio station transmitter electric and transfer switch completed.
  - Dog Shelter generator repaired. Added cooling reserve and adjusted voltage valve.
  - Mr. Rogols met with Judy Wolford, Prosecutor, last Wednesday to discuss a high volume of dog located on Cox Road.

**In the Matter of**  
**Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending April 2024.

A total of \$30,749.02 was reported being collected as follows:

<b>Permits</b>		
Registration	26	\$1,950.00
Commercial	21	\$43,221.58
Residential	66	\$14,483.55
<b>Total Inspections Performed</b>		
Residential	258	
Commercial	55	
<b>Total Inspections</b>	<b>313</b>	
Commercial Plan Review	34	
<b>New Home Permits by Jurisdiction:</b>		
Circleville Twp.	3	
Commercial Point	13	
Saltcreek Twp.	1	
Scioto Twp.	1	
<b>Total New Homes</b>	<b>18</b>	

**In the Matter of**  
**Executive Session:**

At 9:24 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court action; with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator Preston Schumacher, Dog Warden and Angela Karr, Clerk in attendance.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:50 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Out of County Travel Approved**  
**For Job & Family Services Employees – May 2024:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of May 2024, at the total probable cost \$2,744.01. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**2024 Application for Certificate of Coverage**  
**Annual Fee Assessment Statement Signed for Submission to the**  
**Petroleum Underground Storage Tank Release Compensation Board:**

Commissioner Gary Scherer offered motion, seconded by Commissioner Harold Henson, authorizing Commissioner Jay Wippel to sign the 2024 Application for Certificate of Coverage Annual Fee Assessment Statement in the amount of \$1,650 for submission to the Petroleum Underground Storage Tank Release Compensation Board.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of Second Quarter 2024 Casino Revenue:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the 2024 second quarter Casino Revenue in the following manner:

**\$11,303.00 to 401.0000.4575 – Capital Fund**  
**\$214,747.58 to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger informed that the Policy Procedure Manual updates will be coming this week from Clemans Nelson.
- The Heritage Hall Siding Repair Project is delayed until the first week of July. Siding was on backorder.
- Mrs. Metzger gave an update of the Pickaway Correctional Institute Wastewater Treatment Plant meeting.
- The City of Circleville requested a letter of support for the Pontius Road Booster Pump Station and Water Storage Tank Project on the east side of the city. Commissioners authorized Mrs. Metzger to submit a letter of support for FY25 Community Project Funding.
- Mrs. Metzger emailed the 2025 Tax Budget worksheets on Friday. Due date is Friday, June 7<sup>th</sup>.
- Mrs. Metzger received quotes from the Sheriff's Office relative to the newly purchased cruisers. The quotes are for upfitting of three cruisers and one unmarked car in the amount of \$93,254.66. ARP resolution to be presented next week.
- Mrs. Metzger received a request to promote a public forum for elected officials to educate the public on what each of their offices do. County website explains what each office does.

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Sheriff Hafey discussed that Randy the Therapy Dog has completed his training. He is a great asset to the office for staff and dispatchers.
- Audrey is working on a grant to upgrade authenticator. The grant is a 10% match and can get up to \$9,500.00.

**In the Matter of**  
**Auditor's Monthly Report:**

Brad Washburn, Auditor, met with the Commissioners to provide end of month report for April 2024. Ended the month at \$18,298,521.00. Real estate settlement is complete and finishing up mobile home settlement. Conveyance fees are at \$1,141,818.00 collected year-to-date.

**In the Matter of**  
**Executive Session:**

At 10:52 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator, Tim McGinnis, Planning and Development and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

- ❖ Ryan Scribner, Nate Green and Harrison Crumb, Montrose Group, joined the session at 11:03 a.m.

At 11:45 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Ohio Future Fund Application Letter of Support for Park 762:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and provide a letter of support for the Park 762, Pickaway County, All Ohio Future Fund Application.

**Commissioners:**  
Jay H. Wippel  
Harold R. Henson  
Gary K. Scherer



**Administrator:**  
April Metzger  
**Clerk:**  
Angela Karr

May 7, 2024

Ms. Lydia Mihalik, Director  
Ohio Department of Development  
77 South High Street, 29th Floor  
Columbus, Ohio 43215

Re: Park 762, Pickaway County – All Ohio Future Fund Application

Dear Director Mihalik:

The Rickenbacker Intermodal Region in Northern Pickaway County has long stood as a beacon of industrial potential. Its strategic positioning near Norfolk Southern Intermodal, Rickenbacker International Airport, and extensive interstate/highway systems, presents a unique development advantage for the Columbus Region and the State of Ohio. Partnerships between local government entities and developers have fueled remarkable growth in the area, establishing millions of square feet of new logistics facilities and the creation of thousands of jobs.

While warehousing and logistics remain pivotal to the local and regional economy, Pickaway County is focused on attracting advanced manufacturing and other high-impact developments. As the Ohio Department of Development recognizes, having sites prepared to accommodate such end-users is imperative for securing transformative projects eyeing Ohio as a destination.

Park 762, owned by Van Trust Real Estate in Northern Pickaway County is a golden opportunity to support large-scale industrial endeavors. Acknowledged by site consultants and end-users alike, it stands as a prime contender for the significant advanced manufacturing prospects Ohio has recently encountered. A persistent hurdle in winning these projects lies in the steep costs of necessary public infrastructure improvements. These regional, scalable improvements, encompassing water, sewer, and natural gas line extensions, alongside roadwork enhancements, amount to nearly \$34 million. While the Pickaway County Port Authority (PCPA) and Van Trust have pooled resources to leverage local incentives and public finance programs, a substantial funding opportunity remains.

We are enthusiastic about the prospect the All-Ohio Future Fund (AOFF) presents in bridging this gap and furnishing the resources needed to elevate Park 762 into one of Ohio's premier industrial development sites. With the potential to create \$2.2 billion dollars of economic impact and over 1,650 direct and indirect jobs, the Pickaway County Commissioners endorses the PCPA's \$16 million AOFF application, fully convinced the resulting development will wield a profound impact.

Thank you for your attentive consideration of the application.

Sincerely,

  
Jay Wippel, President Commissioner

  
Harold Henson, Commissioner

  
Gary Scherer, Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Wilson Partners Consulting and Management Services for**  
**Ongoing Health and Welfare Benefits:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the invoice from Wilson Partners II, LLC in the amount of \$42,500.00 for annual consulting and management services fees for ongoing health and welfare benefits; strategy and leadership services from May 1, 2024, through April 30, 2025. Scope of work was previously approved July 5, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending May 4, 2024.

A total of \$160 was reported collected as follows: \$30 in dog license; \$15 in dog license late penalty; \$90 in adoptions and \$25 in private donations.

Four (4) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk